

MOVING PAPERWORK CHECKLIST

Keep all of your moving paperwork together (we recommend a “Moving Binder”) and make sure to keep it in a safe place.

- Copy of Pre-Move Information Package and Related Forms
- Copy of Listing Agreement (if currently a homeowner and selling)
- Copy of Lease Termination Letter (if currently a renter)
- Copy of Purchase and Sale Agreement (for buyers)
- Copy of Deed (for buyers)
- Copy of Survey/Certificate of Location (for buyers)
- Copy of Lease Agreement (for renters)
- Canadian Forces Housing Agency (CFHA) Documentation (if applicable)
- Customs Forms (if applicable)
- Information on Moving Company
- Current Insurance Papers (life, home, contents, car, medical, etc.)
- Information on Insurance at Destination
- Copy of Application to Move Furniture and Effects
- Household Goods Descriptive Inventory
- Inventory of Articles Shipped
- List of Current Utility Companies (to cancel or change over)
- Information on Utilities at Destination
- Information on Posting Loans
- Copy of Posting Loan Application
- Copy of Posting Loan Approval
- Additional Information
- Receipts pouch to hold loose receipts