## ALWAYS KNOW WHERE TO FIND...

While we highly recommend creating a Moving Binder, if that's not your organizational style, at least ensure that you always know where to find the following items:

- Member Service Number
- Copy of Posting Message (this will be asked for many times, in many situations)
- ☐ Copy of Canadian Armed Forces Relocation Directive (CAFRD)
- Copy of BGRS Policy
- □ Copy of BGRS Entitlement Estimates
- ☐ Copies of Screening/Posting Messages (social worker, doctor, etc.) (if applicable)
- ☐ Copies of Completed OUTCAN Posting Checklists and Forms (if applicable)
- ☐ Copy of Member's Most Recent Pay Stub
- ☐ Copy of Spouse's Most Recent Pay Stub
- ☐ Copy of Posting Allowance and Dependant(s) Form
- ☐ Copy of Welcome Letter from New Base/Wing/Unit
- □ Information on/Received from Local Military Family Resource Centre (MFRC)
- Passports (check expiry dates, you will need these multiple times for OUTCAN postings)
- Copies of Passports

- □ Visas (and copies)
- Marriage Certificate (you may need this for health coverage OUTCAN)
- □ Driver's Licences (and copies)
- ☐ Health Cards (and copies)
- ☐ Birth Certificates (and copies)
- ☐ Social Insurance Numbers/Cards
- ☐ House Deed or Lease Agreement
- ☐ Insurance Papers (house, tenant, car, life, etc.)
- Warrantees
- ☐ Immunization records (vaccinations, COVID, etc.)
- ☐ Medical Records (doctors, dentists, etc.)
- Lists of Medications
- Power of Attorney Papers
- Wills
- ☐ School Transcripts

