

# **17 Wing Detachment Dundurn Morale Mail Procedures**

## **A) 17 Wing Dispatch Location and Frequency**

For letters and parcels, postage will not be required as long as the following guidelines are followed:

1. Correspondence and parcels may be dropped off at CSMFRC, Bldg 100. It is requested that those wanting to drop off parcels call 492-2135, ext 4266. Persons living in the Saskatoon area can drop off parcels at the following units (please call ahead):

North Saskatchewan Regiment  
Sgt Hugh Cairns VC Armory  
930 Idylwyld Drive N.  
Saskatoon  
934-8529

HMCS Unicorn Naval Reserve  
405-24<sup>th</sup> Street E.  
Saskatoon  
934-8533

737 Communications Squadron  
2321 Hanselman Avenue  
Saskatoon  
934-8550

Canadian Forces Recruiting Centre  
4 319 22<sup>nd</sup> Street E.  
Saskatoon  
975-4020

North Saskatchewan Regiment  
The Armouries  
Exhibition Drive  
Prince Albert  
763-3919

2. Letters and parcels are sent each week on Wednesday morning for transport on Thursday AM via DND Freight Run to Trenton. This arrives in Trenton the following Wednesday and is dispatched in Trenton.
3. Parcels dropped off before any Tuesday at 15:00 will be shipped that Thursday to Trenton. It takes approximately one (1) week for the shipment to reach Trenton. From Trenton it will be sent to the appropriate operational theatre. Parcels and all morale mail are despatched Wednesday and Friday morning via Commercial Air Line (CAL) and takes, on an average, between 10-15 days from Canada to theatre.
4. If you live outside the area and have difficulty getting to the Saskatoon area, please call 492-2135, ext 4266. We may be able to arrange an alternate drop off point.

For specifications about postal regulations, customs requirements, prohibited and controlled items, please see the attached information from the Canada Postal Guide or go to [www.canadapost.ca](http://www.canadapost.ca).